



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### 2's & 3's Daily Schedule

6:30 a.m. - 8:30 a.m.	<p><b>Morning Greetings</b> children put away belongings.  <b>Breakfast:</b> Children who bring their own breakfast, set up their own table, clean up after themselves.            Children gather and engage in conversation with teacher and friends</p>
8:30 a.m. - 9:00 a.m.	<p><b>Outdoor activities:</b>  <b>Goals:</b> Social interaction; physical health and gross motor skills</p>
9:00 a.m. - 9:30 a.m.	<p><b>Flag Salute/Physical Education</b>  <b>Goals:</b> Show patriotism and respect to the country. Independence, social interaction</p>
9:30 a.m. - 9:50 a.m.	<p><b>Circle time</b> (news time, sharing, review of school rules, discussion of problems, theme of the month, etc.)  <b>Goals:</b> Group identity; listening skills, respect of self, others, and environment, learning to identify and solve problems, Phonics</p>
9:50 a.m. - 10:15 a.m.	<p><b>Morning snack</b> Wash Hands and get ready for snack.  <b>Goals:</b> Independence, social interaction, good hygiene habits</p>
10:15 a.m. - 11:00 a.m.	<p><b>Work time</b>  <i>Explore and use materials in the practical life, math, language, social studies, science, art, and manipulative areas of study. Each child will work and learn at their own pace</i>  <b>Goals:</b> coordination, concentration, independence, growth in cognitive and perceptual skills, and building self esteem</p>
11:00 a.m. - 11:30 a.m.	<p><b>Outdoor activities:</b>  <b>Goals:</b> Social interaction; physical health and gross motor skills</p>
11:30a.m. - 12:00 noon	<p><b>Lunch</b>  <b>Goals:</b> develop listening skills and responsibility for setting up lunch tables and cleaning up.</p>
12:00 Noon - 12:30 p.m.	<p><b>Story/ Quiet time</b>  <b>Goals:</b> Listening skills</p>
12:30 p.m. - 2:30 p.m.	<p><b>Nap time</b>  <b>Goals:</b> Relaxation</p>
2:30 p.m. - 3:00 p.m.	<p><b>Snack/ Wake up time</b>  <b>Goals:</b> independence and care of self and environment</p>
3:00 p.m. - 3:30 p.m.	<p><b>Arts and Crafts, Afternoon activities</b></p>
3:30 p.m. - 4:00 p.m.	<p><b>Music &amp; body movement/afternoon activities</b></p>
4:00 p.m. - 4:50 p.m.	<p><b>Outdoor activities</b></p>
4:50 pm - 5:20 p.m.	<p><b>Clean up. Wash and get ready for indoor activity</b></p>
5:20 p.m. - 6:00 p.m.	<p><b>Quiet group activities/ Dismissal</b>  <b>Goals:</b> Parent interaction and end child's day pleasantly</p>



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### 2-3Yr Old Curriculum

#### ***Cognitive Skills:***

##### **Math Skills**

- Identifies 8 basic shapes
- Recognition of numbers 1-25
- Count numbers 1-50
- Identifies numbers out of sequence
- Understands spatial concepts (full/empty)

##### **Reading Skills**

- Recognizes the 8 basic colors and color words
- Recognizes own name printed
- Writes own name
- Sort by size and color
- Identifies left and right
- Determines differences and similarities in objects
- Know upper and lower-case letters
- Recall stories in sequence
- Memorization and recall of pictures

##### **Language Development**

- Recalls information
- Speak in complete sentences
- Discuss relatively advanced concepts
- Recalls stories, poems, songs
- Use language clearly to communicate
- Contribute to group discussions
- Share and express ideas and feelings
- Express wants and needs successfully

#### ***Social and Emotional Development:***

- Play on all levels – Solitarily, parallel, associative, and cooperative
- Ability to share with others
- Self-concept: express feeling positively
- Adapting well to new situations
- Show of respect to and for others
- Know manners
- Know full names
- Know age and birthday
- Follow and understand class routines
- Body awareness
- Know about health and safety

#### ***Physical Development:***

##### **Fine Motor skills**

6733, Corbin Avenue, Canoga Park CA 91306  
Phone :( 818) 881-7333 \*Fax: (818) 757-0140



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

Work simple and more advanced puzzles  
String beads  
Work Zippers, snaps, and buttons  
Stack blocks  
Tie shoes/ knot  
Cut with Scissors  
Sue crayons with control  
Copies shapes  
Write symbols and letters with a pencil

### Gross Motor skills

Hop (Both or one foot)  
Skip / march / gallop  
Climb  
Throw and catch a ball  
Pump on swings  
Balance  
Walk forward and backwards and on a straight line



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### *Pre-Kindergarten Daily Schedule*

6:30 a.m. - 8:00 a.m.	<p><b>Morning greetings</b>, children put away belongings,  <b>Breakfast:</b> Children who bring their own breakfast, set up their own table, clean up after themselves  <i>Children gather and engage in conversation with teacher and friends.</i></p>
8:00 a.m. - 8:30 a.m.	<p><b>Outdoor activities</b>  <b>Goals:</b> <i>Social interaction; physical health and gross motor skills</i></p>
8:30 a.m. - 9:00 a.m.	<p>Language art  <b>Goals:</b> Emphasize on speaking, listening, reading, sight words, and phonics and writing skills.</p>
9:00 a.m. - 9:30 a.m.	<p><b>Flag Salute</b> Show patriotism and respect to the country  <b>Physical Education</b>  <b>Goals:</b> <i>Independence, social interaction</i></p>
9:30 a.m. - 10:00 a.m.	<p>Circle time (news time, sharing, review of school rules, discussion of problems, theme of the month, etc.)  <b>Goals:</b> Group identity; listening skills, respect of self, others, and environment, learning to identify and solve problems</p>
10:00 a.m. - 10:30 a.m.	<p><b>Mathematics</b>  <b>Goals:</b> activities that help children sharpen their visual, critical thinking and problem-solving skills</p>
10:30 a.m. - 11:00 a.m.	<p><b>Morning snack</b>  <b>Goals:</b> Independence, social interaction, good hygiene habits</p>
11:00 a.m. - 11:30 a.m.	<p><b>Handwriting</b>  <b>Goals:</b> Lower-case letter formation to improve fine-motor coordination, and dexterity. Drawing, tracing, using scissors, molding clay, and other small motor activities all contribute to the development of skills necessary for writing</p>
11:30 a.m. - 12:00 Noon	<p><b>Recess/ Outdoor activities:</b>  <i>Mondays: Dance</i>  <b>Goals:</b> <i>Social interaction; physical health and gross motor skills</i></p>
12:00 noon - 12:30 p.m.	<p><b>Lunch</b>  <b>Goals:</b> <i>develop listening skills and responsibility for setting up lunch tables and cleaning up.</i></p>
12:30 p.m. - 2:30 p.m.	<p><b>Nap time</b>  <b>Goals:</b> <i>Relaxation</i></p>
2:30 p.m. - 3:00 p.m.	<p><b>Snack/ Wake up time</b></p>
3:00 p.m. - 3:30 p.m.	<p><b>Arts and Crafts, Afternoon activities</b></p>
3:30 p.m. - 4:00 p.m.	<p><b>Music &amp; body movement/afternoon activities</b></p>
4:00 p.m. - 4:50 p.m.	<p><b>Outdoor activities</b></p>
4:50 pm - 5:20 p.m.	<p><b>Clean up. Wash and get ready for indoor activity</b></p>
5:20 p.m. - 6:00 p.m.	<p><b>Quiet group activities/ Dismissal</b>  <b>Goals:</b> <i>Parent interaction and end child's day pleasantly</i></p>



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### Pre - Kindergarten Curriculum

The **Kidsville USA** Pre-Kindergarten program introduces the students to the basic skills, such as reading, writing, math, social studies, and science. Using an interactive approach to phonics, students begin to learn to blend sound/symbol relationships to form words and sentences. The use of learning centers, manipulatives, and hands-on activities provide the students with a strong foundation. All children are unique, and the **Kidsville USA** Curriculum encourages individuality. Students are encouraged to work and learn at their own pace. It is imperative to understand that all children may not be at the same level as their peers.

#### ***Language Arts:***

##### **Reading:**

- Phonics – Beginning, medial and final sounds
- Sequencing
- Upper and lowercase correspondence
- Comprehension skills
- Begin building a basic sight word vocabulary
- Rhyming, positions, and opposites

##### **Written Language:**

- Introduction to the process of writing
- Development of modern manuscript handwriting

##### **Oral Language:**

- Visual imagery
- Dictation of sentences
- Stories
- Thought and idea organization
- Development of correct speech patterns
- Group discussions and games

##### **Arithmetic:**

- Number 1-100, recognition, and writing
- Number progression of 5 and 10's up to 100
- Classifying and sorting
- 1 to 1 correspondence
- Strategies involved in problem solving
- Introduction to set theory
- Number / numeral relationships
- Patterning
- Introduction to currency; pennies, nickels, dimes, quarters, and dollar

##### **Social Studies:**

- Appreciation and understanding of similarities and differences amongst people
- Child's relationship to family, school, and community groups
- Learning address and phone numbers
- Develop respect for self and others
- Introduction to famous historical figures
- Discussions of Holidays and their relevance
- Discussions of traditions and customs
- Understanding concepts, past, present, and future
- Multicultural awareness



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### **Science:**

Respect and appreciation for all life forms

- Proper care
- Classification
- Interdependence of plants and animals in their habitat

Conservation and ecology

Forms of energy – Magnets, heat, electricity, light

Weather and seasons

Measurements

Interpreting data – charts, table, and graphs

Science observation – Hypothesizing cause and effect

### **Health and Safety:**

Safety rules and Symbols

Emergency preparedness

Introduction to the five senses

The Pyramid of food – basic 5 food groups

Physical, emotional and substance abuse

Detection and prevention education

Exercise and rest

### ***PHYSICAL EDUCATION:***

The physical education program for the Kindergarten consists of "guided discovery," a form of movement education that allows the children to explore their bodies in space, as well as physical exercises and activities that prepare the children for gymnastics and team sports.

While the focus of the program is play, the curriculum is designed to develop motor skills and coordination through movement and physical exercises. The children are exposed to a wide variety of graduated learning experiences intended to teach the value of cooperation, and to develop a wholesome attitude towards sports activities and a respect for each other in organized play. We teach within an atmosphere of spontaneity and playfulness, utilizing a minimum of interference and a maximum of supervision.

The **Kidsville** Preschool is organized around the intellectual, social, and emotional needs of children. Quality of life is of extreme importance and a spirit of cooperation exists among all members of the school community.

**Kidsville** goal is to develop in each child a love of learning, the intellectual means to achieve learning, a high level of skill mastery, a belief in him or herself, respect for the differences in people, and a commitment to the process of democracy.



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### School Supply list for Pre-school to Kindergarten

We are excited about having your child in our school. Here is the school supply list for the school year 2019-2020.

Deadline to hand over the supplies to the classroom is September 20, 2019

#### List of Items:

- 1 PENCIL BOX CONTAINER (Plastic type)
- 1 PKG. DRY ERASER MARKERS
- 2 BOX 48 COUNT CRAYOLA CRAYONS (LARGE/JUMBO)
- 2 BOXES CRAYOLA ORIGINAL COLOR MARKERS
- 3 TRAYS OF CRAYOLA WATERCOLORS
- 1 BOX OF COLOR PENCILS
- 3 BOTTLE ELMER'S WHITE GLUE
- 6 GLUE STICKS
- 2 PKG. JUMBO PENCILS WITH ERASERS
- 1 PAIR OF CHILDRENS SCISSORS
- 1 BOX LARGE ZIPLOCK BAGS
- 2 COLORED POCKET FOLDERS
- 6 LARGE ERASERS
- 1 PACK OF COLORED CONSTRUCTION PAPERS (All colors purchased from Costco)
- 2 BOXES OF TISSUES
- 2 BOXES OF WET WIPES
- 2 CANS OF LYSOL

Thank you for your cooperation regarding this list.  
We are looking forward to working with you and your child. We  
will have a great year!!!



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### *Toddler Daily Schedule*

<i>6:30 a.m. - 8:00 a.m.</i>	<i>Extended day care/Indoors/Diapering/Breakfast</i>
<i>8:00 a.m. - 9:00 a.m.</i>	<b>Outdoor Free Play</b> <i>Goals: Social interaction; physical health and gross motor skills</i>
<i>9:00 a.m. - 9:30 a.m.</i>	<b>Morning snack</b> <i>Goals: Social interaction, good hygiene habits</i>
<i>9:30 a.m. - 10:00 a.m.</i>	<b>Circle time / Diapering</b> <i>Goals: listening skills, respect of self, others, and environment</i>
<i>10:00 a.m. - 10:30 a.m.</i>	<b>Academics / Arts and Crafts</b>
<i>10:30 a.m. - 11:30 a.m.</i>	<b>Outdoor/Indoor Play / Story time / Wash-up</b> <i>Goals: Social interaction; physical health and gross motor skills</i>
<i>11:30 noon - 12:15 p.m.</i>	<b>Lunch</b> <i>Goals: Social interaction, good hygiene habits</i>
<i>12:15 a.m. - 12:30 a.m.</i>	<b>Story Time / Diapering</b>
<i>12:30 p.m. - 2:30 p.m.</i>	<b>Nap time</b> <i>Goals: Relaxation</i>
<i>2:30 p.m. - 3:00 p.m.</i>	<b>Wake up/ Quite Time / Diapering</b>
<i>3:00 p.m. - 3:30 p.m.</i>	<b>Afternoon snack</b>
<i>3:30 p.m. - 4:00 p.m.</i>	<b>Afternoon Activities/ Music &amp; Body Movement</b>
<i>4:00 p.m. - 6:00 p.m.</i>	<b>Extended day care / Indoor/Outdoor Play / Diapering</b>





# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### Infant/Toddler Curriculum

#### Social and Emotional Development

***Children will develop and engage in positive relationships and interactions with adults***

Establishes and sustains positive relationships. Forms relationships with adults.

Young Infants	Demonstrates a secure attachment to one or more adults
Older Infants	Uses trusted adult as a secure base from which to explore the world
Toddlers	Uses trusted adult as a secure base from which to explore the world

***Children will begin to develop personal relationships with peers***

Establishes and sustains positive relationships. Responds to emotional cues.

Young Infants	Reacts to others' emotional expressions
Older Infants	Plays near other children; uses similar materials or actions
Toddlers	Plays near other children; uses similar materials or actions Makes friends - Seeks a preferred playmate; shows pleasure when seeing a friend

***Children will begin to develop and demonstrate control over some of their feelings and behaviors (Self-regulation)***

Regulates own emotions and behaviors. Manages feelings.

Young Infants	Uses adult support to calm self
Older Infants	Comforts self by seeking out special object or person
Toddlers	Comforts self by seeking out special object or person

***Children will begin to learn and internalize rules, routines, and directions***

Regulates own emotions and behaviors. Follows limits and expectations.

Young Infants	Responds to changes in an adult's tone of voice and expression
Older Infants	Accepts redirection from adults
Toddlers	Accepts redirection from adults

***Children will begin to develop and demonstrate a positive sense of self, competence, and an identity that is rooted in their family and culture***

Regulates own emotions and behaviors. Takes care of own needs appropriately.

Young Infants	Indicates needs and wants; participates as adult attends to needs Demonstrates knowledge about self
Older Infants	Seeks to do things for self Demonstrates knowledge about self
Toddlers	Seeks to do things for self Demonstrates knowledge about self

#### Language Development and Literacy

***Children will demonstrate receptive and expressive language skills and communication strategies in their home language/s (may be English or another language/s)***

Listens to and understand increasingly complex language Comprehends language. Uses language to express thoughts and needs. Uses and expanding expressive vocabulary.

Young Infants	Shows an interest in the speech of others. Vocalizes and gestures to communicate Vocalizes and gestures to communicate
Older Infants	Identifies familiar people, animals, and objects when prompted. Vocalizes and gestures to communicate
Toddlers	Identifies familiar people, animals, and objects when prompted. Names familiar people, animals, and objects



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### ***Children will understand and begin to use oral language for conversation and communication***

Listens t and understands increasingly complex language. Comprehends language. Uses language to express thoughts and needs. Uses an expanding expressive vocabulary.

Young Infants	Identifies familiar people, animals, and objects when prompted Vocalizes and gestures to communicate
Older Infants	Identifies familiar people, animals, and objects when prompted Names familiar people, animals, and objects Uses conventional grammar Uses one- or two-word sentences or phrases
Toddlers	Comprehends language Identifies familiar people, animals, and objects when prompted Names familiar people, animals, and objects Uses one- or two-word sentences or phrases

### ***Children will hear and distinguish the sounds and rhythms of language***

Demonstrates positive approaches to learning.

Young Infants	Attends and engages Pays attention to sights and sounds
Older Infants	Demonstrates phonological awareness Notices and discriminates alliteration Sings songs and recites rhymes and refrains with repeating initial sounds
Toddlers	Demonstrates phonological awareness Notices and discriminates alliteration Sings songs and recites rhymes and refrains with repeating initial sounds

### ***Children will begin to learn and demonstrate how print works***

Demonstrates knowledge of print and its uses. Uses and appreciates books.

Young Infants	Shows interest in books
Older Infants	Shows interest in books Uses print concepts Shows understanding that text is meaningful and can be read
Toddlers	Shows interest in books Uses print concepts Shows understanding that text is meaningful and can be read

### ***Children will engage with stories and books***

Demonstrates knowledge of print and its uses. Uses and appreciates books. Shows interest in books.

Young Infants	Shows interest in books
Older Infants	Comprehends and responds to books and other texts Interacts during read-aloud and book conversations Contributes language from the book at the appropriate time Uses emergent reading skills Pretends to read a familiar book, treating each page as a separate unit. names and describes what is on each page, using pictures as cues
Toddlers	Comprehends and responds to books and other texts Interacts during read-aloud and book conversations Contributes language from the book at the appropriate time Uses emergent reading skills Pretends to read a familiar book, treating each page as a separate unit. names and describes what is on each page, using pictures as cues



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### Approaches Toward Learning

#### *Children will demonstrate interest, curiosity, and eagerness in exploring the world around them*

Demonstrates positive approaches to learning. Shows curiosity and motivation.

Young Infants	Uses senses to explore the immediate environment
Older Infants	Uses senses to explore the immediate environment
Toddlers	Explores and investigates ways to make something happen

#### *Children will demonstrate persistence in learning and discovery*

Demonstrates positive approaches to learning. Persists.

Young Infants	Repeats actions to obtain similar results
Older Infants	Repeats actions to obtain similar results
Toddlers	Practices an activity many times until successful

#### *Children will learn and use words to describe what they are thinking and doing*

Uses language to express thoughts and needs. Uses an expanding expressive vocabulary. Uses language to express thoughts and needs. Speaks clearly.

Young Infants	Vocalizes and gestures to communicate Babbles strings of single consonant sounds and combines sounds
Older Infants	Vocalizes and gestures to communicate Babbles strings of single consonant sounds and combines sounds
Toddlers	Names familiar people, animals, and objects Uses some words and word-like sounds and is understood by most familiar people Uses one- or two-word sentences or phrases

### Cognition and General Knowledge

#### *Children will learn and begin to use math concepts during daily routines and experiences*

Uses number concepts and operations. Counts. Quantifies.

Young Infants	Verbally counts (not always in the correct order) Demonstrates understanding of the concepts of one, two, and more
Older Infants	Verbally counts (not always in the correct order) Demonstrates understanding of the concepts of one, two, and more
Toddlers	Verbally counts (not always in the correct order) Demonstrates understanding of the concepts of one, two, and more

#### *Children will use all their senses to investigate their environment to discover what objects and people do, how things work, and how they can make things happen*

Demonstrates traveling skills. Demonstrates gross-motor manipulative skills. Demonstrates positive approaches to learning. Shows curiosity and motivation.

Young Infants	Moves to explore immediate environment Reaches, grasps, and releases objects Uses senses to explore the immediate environment
Older Infants	Moves to explore immediate environment Reaches, grasps, and releases objects Uses senses to explore the immediate environment
Toddlers	Experiments with different ways of moving Manipulates balls or similar objects with stiff body movements Explores and investigates ways to make something happen



# Castle Oaks Children's Center

## Infant through Kindergarten Learning Academy

### *Children will begin to develop and demonstrate the ability to remember and connect new and known experiences and information*

Remembers and connects experiences. Recognizes and recalls. Remembers and connects experiences. Makes connections. Uses classification skills. Recognizes familiar people, places, and objects. Looks for familiar persons when they are named.

Young Infants	Looks for hidden object where it was last seen Relates objects to events Matches similar objects
Older Infants	Looks for hidden object where it was last seen Relates objects to events Matches similar objects
Toddlers	Looks for hidden object where it was last seen Relates objects to events Matches similar objects

### **Physical Well-Being and Motor Development**

#### *Children will develop control of large muscles for movement, navigation, and balance*

Demonstrates traveling skills. Demonstrates balancing skills.

Young Infant	Moves to explore immediate environment Balances while exploring immediate environment
Older Infants	Moves to explore immediate environment Balances while exploring immediate environment
Toddlers	Experiments with different ways of moving Experiments with different ways of balancing

#### *Children will develop control of small muscles for manipulation and exploration*

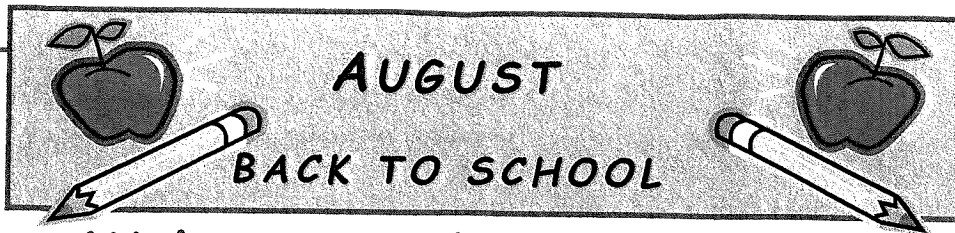
Demonstrates fine-motor strength and coordination. Uses fingers and hands.

Young Infants	Reaches for, touches, and holds objects purposefully
Older Infants	Reaches for, touches, and holds objects purposefully
Toddlers	Uses fingers and whole-arm movements to manipulate and explore objects

#### *Children will learn and begin to demonstrate healthy and safe habits*

Regulates own emotions and behaviors. Takes care of own needs appropriately.

Young Infants	Indicates needs and wants; participates as adult attends to needs
Older Infants	Seeks to do things for self
Toddlers	Seeks to do things for self



Castle Oaks Children's Center  
 6739 Corbin Avenue  
 Winnetka Ca 91324  
 818) 881-7333

# Welcome to the 2019-2020 School Year!

*From Director's Desk...*

Dear Parents & Teachers

Welcome to a new school year. Kidsville USA strives to provide students an opportunity to learn and develop all their natural skills. Realizing that all children are different, we promote the success of each child to grow with pride and self-realization. We want your child to enjoy coming to school each day. We want to make your child's classroom environment a pleasant one, filled with rich experiences, challenging projects, loads of achievements and lasting friendships.

In order to accomplish this task, we feel it is particularly important to develop and maintain a year of classroom involvement with you. You will be the first to know whether your child is enjoying school, whether your child needs special attention in a specific subject or whether your child's relationship with a friend is affecting his or her academic development. Our commitment to your child is genuine and our interaction is essential to your child's education both academically and behaviorally.

As your children transition into their "new surroundings", we kindly request your patience, understanding, and above all your cooperation. Changes are sometimes hard for a young child to adjust. Although we will do our part in making sure your child feels comfortable and content, we need you to encourage your child to see this change as a positive one.

Thank you for your cooperation and involvement. We look forward to getting to know you and working together in the best interest of your child. If you wish to express any concerns or require any further information, please feel free to contact me at the school or set-up a parent/ teacher conference. From the bottom of our hearts we say, let us have a remarkable year 'our' children will never forget!

Cordially,  
 Maureen Perera  
 President/Owner

## Castle Oaks Staff

- School Director - Ms. Forcila Lim and**
- Asst Directors - Ms. Tara Perera**
- Chef - Ms. Yolanda Robles**
- Infant Room- Ms. Esther Barajas & Ms. Kristina Ramirez**
- Toddler Room - Ms. Angelica Serna & Luliana Gonzalez**
- 2-year-old classroom -Ms. Ely Lopez**
- 3-year-old classroom - Ms. Karine Aladzadzhian**
- 4-year-old classroom- Ms. Haleema & Ms. Alejandra Gonzalez**
- Dance Teacher- Ms. Stephanie Hill**
- Spanish Teacher - Ms. Noemy Sandoval**



## School Calendar 2019-2020

MONTH	DATE	DAY	HOLIDAY
SEP.	2nd	Monday	Closed Labor Day
NOV.	11th	Monday	Closed at 12 p.m.
NOV.	27 <sup>th</sup>	Wednesday	Closed at 12 p.m.
NOV.	28 <sup>th</sup> & 29 <sup>th</sup>	Thursday & Friday	School Closed Thanksgiving
DEC.	12 <sup>th</sup>	Thursday	Closed at 1 p.m. Holiday Program
DEC.	24 <sup>th</sup>	Tuesday	Closed at 12 p.m.
DEC.	25 <sup>th</sup> & 26 <sup>th</sup>	Wednesday & Thursday	School Closed Christmas Holiday
DEC.	31 <sup>st</sup>	Tuesday	Closed at 12:00 p.m.
JAN.	1st & 2nd	Wednesday & Thursday	School Closed New Year's Holiday
JAN.	20th	Monday	Closed at 12 p.m.
FEB.	17th	Monday	School Closed President's Day
APR.	10th	Friday	Closed at 12pm
MAY	25th	Monday	Closed Memorial Day
June	11th	Thursday	Graduation Day- 4-Year old Classroom only
July	3rd	Friday	School Closed Independence Day

### Curricular Activities

- *Dance Class will resume on Monday September 2<sup>nd</sup>*
- *Spanish Class, will resume on Friday, September, September 6<sup>th</sup>*
- *Vision Screening, December 19<sup>th</sup> at 9:30am*
- *Picture Day, October 25<sup>th</sup> @ 9:00am*



We Welcome You  
 (Sung to: "Mary Had A Little Lamb")

We welcome you to school today  
 School today, school today  
 We welcome you to school today  
 Please come in and play



We're glad to have you here today  
 Here today, here today  
 We're glad to have you here today  
 Yes, it's a special day

## Tuition

- Please remember that the school relies on your prompt payment.
- If you are a **monthly payee**, your tuition **MUST** reach us no later than the 5<sup>th</sup> of the month.
- If you are a **weekly payee**, your tuition is due **EVERY** Monday.
- There is **NO TUITION CREDIT** for any reason. If your child is out on vacation or due to illness, you are still responsible for tuition.
- All the above are part of the "Enrollment Agreement", which, all parents must abide by.
- All old balances must be paid off by August 31<sup>st</sup>.
- Parents can pay tuition through Procure or in the main office
- No Credit cards will be accepted any longer. Payments can be made with cash, check or ATM cards only.

### Just a Reminder

- When entering and leaving please close the gate properly.
- Please take all blankets and sheets home every Friday to wash.
- All infants & Toddler must have either Tylenol or Motrin (with Doctor's note) extra change of clothes & thermometer.
- Please label all your child's belongings.
- Infant and Toddlers Earthquake Package must be ready by September 30<sup>th</sup>, 2019.
- Bring Diapers, Wipes, a changing pad, extra clothes, and any other supplies your child may need.
- Please ensure your preschooler always has an extra change of clothes in his/her cubby.
- Infant and Toddlers, please remember to take your daily report when you sign your child out.
- Only bring the smaller cartons/bottles of milk.
- Trim your child's nails every week to avoid scratches.
- Always communicate with your child's teacher.
- Please sign your child in & out every day in their classroom & CCRC. Parents please continue to sign in/out in the CCRC folder. Please sign the bottom by the end of the month.
- Please pick up your child by 6 p.m. This will assist our closing teachers to leave in a timely manner. Late pickups will be charged at the rate of \$1 per minute and due at the time of pickup.
- Please ensure your child is dressed appropriately. No open toe shoes.
- Castle Oaks T-shirts are to be worn every Fridays and on Field Trips. Shirts are available in the office for \$8.00
- Please do not park in the Handicap parking at any time unless you have a handicap placard displayed.

## Health & Safety

- A. We will send your child home and require a release from the Doctor if your child had a fever of 100 or more & can only return to school if he/she has been fever free for 24 hours or with a Dr's note stating it is due to teething/ear-infection.
- B. All parents are required to keep their child up to date on their immunizations.
- C. Every child **MUST** have two, twin-sized sheets for naptime. These must also, be taken home every Friday to be laundered and brought back on Monday.
- D. Medication **MUST** be hand over to a Teacher or Director with a Doctor's note, never in a child's lunch box, pocket, or cubby.
- E. Castle Oaks has a No NUTS policy. We kindly ask that you please abide by our policy.
- F. Update all emergency information.

**Academic supplies are due by September 13<sup>th</sup> Thank you.**

1. 2 Pack of #2 Pencils with erasers
2. 2 boxes 48 count Crayola crayons
3. 2 boxes Crayola original color markers
4. 2 boxes of Crayola color pencils
5. 3 Large pink erasers
6. 3 Glue sticks
7. 1 Pair of child scissors
8. 3 colored pocket Folders
9. 2 Bottles of Elmer's glue
10. 2 Packs colored Construction Paper
11. 2 boxes of tissues & wet wipes
12. 2 trays of Crayola watercolors
13. 1 box large Ziplock bags
14. 2 cans of Lysol spray
15. Cubby Container with lid 5.23 inches (H) x7.95 inches (W) Target sells it

## Parents!

### A Huge Thank you

To all parents who have lent their valuable time to our school.

### Needed:

Volunteer parents, who can come and read a story, help during the upcoming holiday parties field trips, Halloween parade, etc.

### Donations:

We accept all toys, books & clothing items

Thank you for all your love & support

